

**Policy Terms and Conditions**

**Group Policy No.** \_\_\_\_\_

*issued under*

**Bajaj Allianz Group Save Plus Plan**

*for the*

Members of the (name of the policyholder's scheme) Scheme of

\_\_\_\_\_  
(policyholder name)

**Schedule**

<b>Policy no.</b> <b>UIN</b>	
<b>Policyholder</b>	
<b>Registered Office Address</b>	
<b>Policy Commencement Date</b>	
<b>Additional Rider Benefit (Optional)</b>	1. Group Accidental Death Benefit 2. Group Accidental Permanent Total/Partial Disability Benefit
<b>Premium Due Date</b>	
<b>Life Insurance Premium Rate</b>	Rs. k per thousand Sum Assured, separately for death cover and rider cover, reviewable at each Annual Renewal Date
<b>Scheme Administration Fee</b>	i) 1% of Net Premium per annum as and when Premium is paid. ii) 1.25% per annum of the Account Value deductible at the end of the financial year after adjusting for the Investment Return.
<b>Annual Renewal Date</b>	

\_\_\_\_\_ (Hereinafter called the "Policyholder") have by a written Proposal Form dated \_\_\_\_\_ requested the **Bajaj Allianz Life Insurance Company Limited** (Hereinafter called the "Company") to grant the benefits of Life Insurance Cover and deposit administration, under Bajaj Allianz Group Save Plus Plan and as per the Rules of the (.....*name of the scheme*.....) Scheme of the Policyholder (Hereinafter called the "Scheme" certified copy of which has been furnished to the Company by the Policyholder) to the Members whose name has been recorded in the Membership Register maintained by the Policyholder.

The Policyholder has also furnished to the Company statements completed and signed by the Policyholder on behalf of the Members for whose benefit the Policy hereunder is being effected. The Policyholder and the Company have accepted and agreed that the said Proposal Form, certified copy of the Scheme along with other statements, reports or other documents leading to the issuance of this Policy shall be the basis of the contract of insurance.

Dated at **PUNE** this \_\_\_ Day of \_\_\_\_\_ 20..

For and behalf of Bajaj Allianz Life Insurance Company Limited (Company)

Authorised Signatory

It is now agreed and declared as follows:

## **2. Definitions**

In this Policy where the context so admits, the masculine shall include the feminine and the following expressions shall unless repugnant to the context have the following meanings;

**'Account Value'** in respect of each Member is the accumulated value of the Net Premiums in the Individual Account at the rate of Investment Return, as declared by the Company at the end of each financial year, less the Scheme Administration Fee as appearing in the Schedule.

**'Annual Renewal Date'** shall mean the annual anniversary of the Policy Commencement Date in each Policy Year.

**'Beneficiary'** shall mean the person or persons who has / have been appointed by the Member as nominee or nominees and whose name and names have been entered in the Membership Register kept by the Policyholder as being eligible under the Scheme to receive the benefits payable under the Policy on the death of the Member

**'Company'** shall mean and refer to the Bajaj Allianz Life Insurance Company Limited.

**'Entry Date'** shall mean the Policy Commencement Date in relation to the Members already existing as Members under the Scheme on the Policy Commencement Date and in relation to the new Members the date when their names are recorded in the Membership Register as a Member after due approval from the Company.

**'Fund'** means investment fund created as per Section 11 below to manage the investment of the Net Premiums under Bajaj Allianz Group Save Plus Plan.

**'Grace Period'** shall mean period of 15 days for monthly frequency of Premium payment and one month (not less than 30 days) for other frequency of Premium payment, following the Premium Due Date (specified in the Schedule), allowed for the payment of Premium and after which the Life Insurance Cover will lapse if due Premium remains unpaid.

**'Individual Account'** is an account maintained by the Company under this Policy for each individual Member to accumulate the Net Premium for each individual Member, at the rate of Investment Return as declared by the Company subject to deduction of Scheme Administration Fee.

**'Investment Return'** is the annualized rate of return on the Fund as determined by the Company as per its valuation of the Fund according to the Section 11.2 below. The Investment Return of the fund shall be declared and credited to the Individual Account at the end of each financial year.

**'Life Insurance Cover'** means the assurance cover provided against the risk of death to each Member and the Additional Rider Benefit as per Section 4.1(e) below, if opted so, under this Policy.

**'Life Insurance Premium'** shall mean the amount of premium payable by the Policyholder in respect of each Member on each Premium Due Date, to continue the Life Insurance Cover on the life of each individual Member and which is deductible upfront from the Premium.

**'Market Value Adjustment (MVA)'** is the adjustment in the Account Value as on date of closure of an Individual Account other than the closure on the Maturity Date or due to the death of an Individual Member, by multiplying the Account Value by ratio of its market value to its value valued on the basis as prescribed by the Insurance Regulatory and Development Authority's rules and regulations for non linked funds as applicable from time to time.

**'Maturity Date'** is the date as recorded in the Membership Register when the Policyholder wishes the Individual Account of a Member to mature and completely withdraw the Account Value thereon followed by the closure of the Individual Account and termination of the Life Insurance Cover under the Policy.

**'Member'** shall mean a person who meets and continues to meet the eligibility criteria specified in the Rules of the Scheme and whose name has been recorded in the Membership Register as a Member after due approval from the Company and on whose life the Life Insurance Cover under this Policy has been effected.

**'Membership Register'** is a record of Members maintained by the Policyholder which contains information about Members including but not limited to any unique identification number of member, name, age, gender, Beneficiary, Sum Assured, Date of Entry, Premium, nominee and Maturity Date if any.

**'Net Premium'** means Premium less Life Insurance Premium specified in the Schedule.

**'Policy'** means the arrangements established by the Policy Terms and Conditions.

**'Policyholder'** means the person or entity who has been named as the policyholder in the Schedule.

**'Policy Commencement Date'** shall mean the date as from which this Policy takes effect.

**'Policy Terms and Conditions'** means this policy wording, the Terms and Conditions of the Additional Rider Benefits, if any, as appearing in the Schedule, the Schedule (which is attached herewith and forms part of this Policy and if revised then the latest one), any Annexure and the Proposal Form submitted by or on behalf of the Policyholder for the purpose of obtaining this Policy and any other information or documentation provided to the Company for that purpose and based upon which this Policy has been issued.

**'Policy Year'** is the year commencing on the Policy Commencement Date or an anniversary thereof.

**'Premium'** means the amount that is payable by the Policyholder by each Premium Due Date (as specified in the Schedule) on behalf of each Member to secure benefits for the Members under this Policy.

**'Sum Assured'** is an amount as recorded in the Membership Register, representing Life Insurance Cover provided to the Member and based on which Life Insurance Premium is calculated by multiplying it with the Life Insurance Premium Rate as appearing in the Schedule.

The terms 'Herein' **'Herein After'** **'Hereafter'** **'Hereof'** **'Hereto'** and **'Hereunder'** used wherever in this Policy refer to the Policy in its entirety.

### **3. Policy Description**

- (a)** On the Entry Date the Company shall open an Individual Account for each Member and shall credit Net Premium to it on receipt of the Premium subject to deducting the Scheme Administration Fee specified in the Schedule.
- (b)** At the end of each financial year the Company will credit the Investment Return less the Scheme Administration Fee specified in the Schedule to each Individual Account.
- (c)** The Investment Return will be credited proportionately to the Individual Account for a fraction of a year in case the Entry Date of a Member falls during the financial year or any Premium has been paid during the financial year.
- (d)** The Life Insurance Premium shall be deducted upfront from the Premiums paid at the Entry Date and at subsequent Premium Due Dates (specified in the Schedule) before allocating it to the Individual Account.
- (e)** The Life Insurance Premium for each individual Member shall be calculated at the Life Insurance Premium Rate which is reviewable at each Annual Renewal Date as appearing in the Schedule and the Sum Assured as recorded in the Membership Register for which the individual Member is assured.

#### **4. Benefits**

The Policyholder shall hold the Policy and all benefits payable hereunder for the benefit of the Members to whom the said benefits are payable in accordance with the Rules of the Scheme and the Policyholder shall have no beneficial interest hereunder.

##### **4.1. When the benefits become payable**

###### **(a) On Death of an individual Member:**

On death of an individual Member, the death benefit equal to the amount of Sum Assured for which the individual Member was assured plus the Account Value under this Policy as on the date of receipt of intimation of death at the office of the Company, subject to Section 9 below, shall be sent to the Policyholder in the name of the Beneficiary for the Policyholder to give that to the Beneficiary and if no Beneficiary has been named in the Membership Register or if all Beneficiaries have predeceased the Member then to the legal heirs notified by the Policyholder subject to Section (12) and Section (15) below.

###### **(b) On Member reaching to Maturity Date:**

On an individual Member being alive on the Maturity Date, the Account Value shall be paid to the Policyholder as maturity benefit and the Individual Account for that Member shall be closed. Provided that all due Premiums have been paid by the Policyholder for that Member, the Company guarantees that the minimum maturity benefit payable is the total Net Premiums paid till the Maturity Date in respect of that Member even if the Account Value is less than the total Net Premiums..

###### **(c) An early closure of the Individual Account:**

If the Policyholder wishes, to surrender the Member's Individual Account and withdraw the Account Value therein for any of the reasons specified in the Rules of the Scheme he shall give at least seven days prior written notice to the Company and the Individual Account of the Member shall be closed and the Account Value subject to the Market Value Adjustment as applicable on the date of such closure thereon less the Surrender Penalty as per Section 4.2 below, if any, shall be paid to the Policyholder for the Policyholder to give to the Member. Such closure of the account shall be processed on the 15<sup>th</sup> day of each calendar month or on the next working day if the 15<sup>th</sup> is holiday or on the last working day of the calendar month of the Company following the receipt of request for closure of account.

The minimum guaranteed surrender value is 70% of the Net Premium paid subject to applicable Surrender Penalty as per Section 4.2 below.

###### **(d) Complete Surrender of the Policy**

The Policyholder may surrender the Policy by giving at least 3 months prior written notice to the Company. On the complete surrender of the Policy, the Individual Accounts of all Members' shall be closed and the sum of the Account Value of all Individual Accounts, subject to the Market Value Adjustment for each Individual Account as applicable on the date of such closure less Surrender Penalty as per Section 4.2 below, shall be paid to the Policyholder.

### **Additional Rider Benefit**

The payment of Additional Rider Benefits shall be governed by the Term and Conditions of the respective Additional Rider Benefit as opted by the Policyholder and as appearing in the Schedule herein above.

#### **4.2. Surrender Penalty**

If an Individual Account is closed before the completion of three years from the Entry Date, the following surrender penalty shall be deductible from the Account Value:

- (a) If the Individual Account is closed within one year from the Entry Date, 6% of the Account Value,
- (b) If the Individual Account is closed after one year but before completion of two years from the Entry Date, 4% of the Account Value,
- (c) If the Individual Account is closed after two years but before completion of three years from the Entry Date, 2% of the Account Value,

If an Individual Account is closed after three years from the Entry Date, no surrender penalty shall be applicable.

#### **4.3. Partial Surrender of Account Value**

Partial surrender or partial withdrawal of the Account Value is not allowed under the Policy.

#### **4.4. Interim Investment Return**

If an Individual Account is closed and the Account Value is withdrawn completely by the Policyholder, before the completion of a financial year, then subject to the conditions in Sections 4.1 and 4.2 above, the Account Value as at the beginning of the current financial year shall be increased, for the elapsed duration in the current financial year, at the rate of Interim Investment Return as declared by the Company at the beginning of the current financial year, keeping in view the expected rate of Investment Return in the following financial year.

#### **4.5. Payments of Benefits**

The benefits under this Policy shall be sent to the Policyholder in the name of the Member or the Beneficiary as the case may be for the benefit of a Member or in case of death, for the benefit of Beneficiary.

#### **4.6. Mode of payment of Claim, Currency and Discharge**

All moneys payable to or by the Company hereunder shall be paid in Indian Rupees and the Life Insurance Cover affected hereunder shall also be expressed in Indian Rupees. A discharge or receipt of the Policyholder or on their behalf of any person or persons duly authorized in writing by the Policyholder shall be a valid and sufficient discharge to the Company in respect of any payment due hereunder and paid by the Company. The Policyholder hereby agrees to indemnify and hold the Company free and harmless from and against any claims, disputes or losses which may arise in connection with any payment made by the Company through the Policyholder under this Policy.

**5. Eligibility:**

The Life Insurance Cover on a Member's life shall commence on the Entry Date subject to him being eligible and continuing to be eligible for the Life Insurance Cover as per the Rules of the Scheme and subject to individual underwriting as deemed necessary by the Company. Every Member shall become entitled to the benefits under this Policy from the Entry Date and for so long as he continues to be eligible for the Life Insurance Cover as per the Rules of the Scheme. Any variations in the Policy Terms and Conditions effected hereunder and in respect of membership, after the Policy Commencement Date, shall be given effect only by endorsements and by a signature of a duly authorised officer of the Company.

**6. Nomination:**

Each individual Member shall nominate a Beneficiary to whom the death benefit of the Member shall be payable as per the Rules of the Scheme. The nomination shall be recorded in the Membership Register maintained by the Policyholder. The death benefit amount per Section 4.1)a) shall be sent by the Company to the Policyholder in the name of the Beneficiary. Once the Company has sent the payment to the Policyholder, the Policyholder is completely responsible to give the entire amount sent by the Company to the Beneficiary and the Company shall not have any further responsibility in respect of such payment. The Policyholder hereby agrees that it is only handling the payment to the Beneficiary on behalf of the Company and that it is not entitled to receive any payment under this Policy. The Policyholder hereby agrees to indemnify and hold the Company free and harmless from and against any claims, disputes or losses which may arise in connection with any payment made by the Company through the Policyholder under this Policy.

**7. Loans:**

Loans to individual Members may be granted at the sole and absolute discretion of the Company at such rates of interest and on conditions as decided by the Company from time to time, up to maximum of 85% of the Surrender Value of the Individual Account at the request of the Policyholder.

**8. Premiums:**

- (a) Premiums in respect of all the Members are payable on Premium Due Dates without any obligation on the Company to issue a notice for the same.
- (b) The frequency of the Premium payment may be changed by giving written notice to the Company subject to the Company agreeing to the change and the minimum Premium requirements by the Company. Premium may be paid at regular intervals on an annual, half-yearly, quarterly or monthly basis. The monthly Premiums will be allowed only under the salary deduction schemes or through ECS.



- (c) Premiums in respect of each Member are payable in full by the Premium Due Date and in the amount mentioned in the Membership Register. If Premium is not received in full by the Premium Due Date, it must be received in full by the Company before the expiry of the Grace Period.

#### **9. Non-forfeiture:**

- (a) If any due Premium is not paid in respect of a Member before the expiry of the Grace Period, the Life Insurance Cover of that Member shall lapse and further if the lapsed Life Insurance Cover has not been reinstated as per Section 10 below, the Life Insurance Cover shall be terminated.
- (b) If a Member dies during the period when Life Insurance Cover of the Member has lapsed or has terminated, the death benefit equal to the Account Value as on date of intimation of death shall be paid to the Policyholder and the Individual Account shall be closed.
- (c) The Company shall keep on crediting the Investment Return to the Individual Account at the end of each financial year till the Maturity Date or till early closure of the Individual Account, if so desired by the Policyholder, even if the Life Insurance Cover has lapsed or terminated.

#### **10. Revival/Reinstatement**

The Policyholder shall have option to reinstate the Life Insurance Cover at any time during the revival period of three years following the Premium Due Date of the first unpaid Premium subject to the Policyholder paying all the Premium due for the period during which the Policy had lapsed and the Member satisfying the underwriting requirement, if any, of the Company.

#### **11. Investment of the Fund**

- 11.1. The Company shall create a separate Fund for the Policies issued under Bajaj Allianz Group Save Plus Plan and selection of the underlying investments of such Fund established by the Company shall be such as the Company, in its sole and absolute discretion, may from time to time determine and it is further provided that the assets of such Fund would comprise in such proportion as that stipulated for the controlled fund in the Insurance Regulatory and Development Authority's rules and regulations on investments as amended from time to time.
- 11.2. The Investment Return on the Fund shall be as determined by the Company at the end of each financial year by valuing the Fund using the valuation method prescribed by the Insurance Regulatory and Development Authority's rules and regulations on investments for non linked funds as amended from time to time
- 11.3. All assets relating to the Fund shall be and shall remain in the absolute beneficial ownership of the Company. There is no trust created, whether expressly or impliedly, by the Company in respect of the assets or investments.

## **12. When the Life Insurance Cover ceases for a Member**

The Life Insurance Cover on the life of a Member shall terminate on the occurrence of the first of the following events: -

- a. The date on which the Policyholder terminates the Policy.
- b. The date on which the Member ceases to be a member of the Scheme.
- c. The date on which the Member completes the age of 70 years.
- d. If Life Insurance Cover has lapsed as per Section 9(a) above.
- e. On the death of the Member.
- f. On the closure of the Member's Individual Account per Section 4.1(c) or (d).

## **13. Waiver:**

Failure or neglect by the Company to enforce at anytime the provisions of this Policy shall not be construed or be deemed to be a waiver of the Company's right herein nor in anyway affect the validity of the whole or any part of this Policy nor prejudice the Company's right to take subsequent action.

## **14. Modifications:**

The provision of this Policy cannot be changed or varied except by a Policy endorsement signed by an officer of the Company authorized for the purpose.

## **15. Payment of claim:**

Before any death claim becomes payable due to the death of a Member, the Company shall be entitled to receive all information and documentation sought which includes but is not limited to the following:

- (a) Membership Certificate issued by the Policyholder.
- (b) Claim intimation should be received in writing within 180 days of occurrence of the death event.
- (c) Death certificate issued by the local municipal authority and the medical cause of death certification.
- (d) Medical records from the physician last seen.
- (e) Coroner's / post mortem report / FIR (First Information Report) / PIR (Police Inquest Report) / Final inquest report in case of unnatural / accidental death.
- (f) Copy of crematorium/burial record specifying the date, day and time of cremation/burial.
- (g) Documents to establish right of the claimant in case of no valid nomination being in existence at the time of death.
- (h) Report from police in case of accident/unnatural death.
- (i) Any other document that may be relevant in establishing the validity of the claim.

**16. Exclusions:**

There are no exclusions on Life Insurance Cover if the membership under the Scheme is compulsory for all Members.

If membership under the Scheme is not compulsory for all Members then the Life Insurance Cover will not cover death due to suicide or attempted suicide during the first 12 months from the Entry Date.

**17. General Conditions:**

- (a) The Company reserves the right to revise the Life Insurance Premium from the next Annual Renewal Date without giving any advance notice for that and also reserves the right to vary from time to time the Policy Terms and Conditions of this Policy and the Schedule upon sending to the Policyholder three months previous notice in writing, of its intention to do so and any such variations will thereafter apply as may be so provided in such notice of variation.
- (b) The Policyholder shall furnish to the Company all such data, information or evidence as the Company may reasonably require upon or with regard to any matter affecting the Life Insurance Cover effected or to be effected herein under and the Company shall not be liable for any action taken in good faith upon any data, information, or evidence so furnished which shall be or shall prove to have been erroneous or inaccurate. Such of the Policyholder's records in original (or certified photostat copies thereof) as in the opinion of the Company have a bearing on the benefits to be provided or the Premiums payable hereunder shall be open for inspection by the Company at all times.
- (c) It is hereby expressly agreed between the Policyholder and the Company that this Policy is effected in accordance with the provisions of the Rules of the Scheme and in the event of the Rules of the Scheme being amended such amendments, if they have any bearing on or affect in any way, the Policy Terms and Conditions or any of the Life Insurance Cover effected hereunder, shall become effective only if the said amendments are approved by the Company on such terms as the Company may stipulate. Any alteration or amendment that may become necessary in the Policy Terms and Conditions on account of any amendment or alteration, approved by the Company in the provisions of the Rules of the Scheme shall be given effect to by appropriate endorsements to the Policy signed by an authorized officer of the Company.
- (d) It is hereby further expressly agreed between the Policyholder and the Company that all disputes of any kind whatsoever which may arise under or in connection with this Policy shall be submitted to the appropriate Court or Courts having jurisdiction over the Pune, India.
- (e) The Company shall have the right to terminate the Policy by sending not less than 90 day's notice in writing, expiring on the Annual Renewal Date.

### **18. Taxes**

In any case where the Company is liable to the revenue authorities for income tax or any other taxes or duties or any payments made under this Policy, the Company shall deduct such sums from the respective payment and the Company shall not be liable to the Member or to the Policyholder for the sums so deducted.

### **19. Notices:**

Any notice, direction or instruction to be given under this Policy shall be in writing and delivered by hand, post, facsimile or E-mail to:

**(a)** In case of the Member/Policyholder:

As per the details specified by the Policyholder/Member in the Membership Register/Schedule or change of address intimation submitted by him to the Company. Notice and instructions shall be deemed served 7 (seven) days after posting or immediately upon receipt in the case of hand delivery, facsimile or E-mail. The Company shall not be responsible for any consequences arising out of non-intimation of change of address.

**(b)** In case of the Company:

Bajaj Allianz Life Insurance Company,  
GE Plaza, Airport Road,  
Yerawada,  
Pune 411006  
Tel: 66026777  
Fax: 66026789  
Email: [life@bajajallianz.co.in](mailto:life@bajajallianz.co.in)

### **20. Grievance Redressal:**

For any assistance pertaining to the Policy servicing, the Policyholder may contact any nearest Customer Care Center during our office hours 9 am to 6 pm. alternatively, the Policyholder may communicate with the Company:

By post at:

Customer Care Desk  
Bajaj Allianz Life Insurance Company Ltd.  
GE Plaza, Airport Road,  
Yerawada,  
Pune – 411006

By Fax: 020 -66026772

By Phone: 020 -66026777 (Ext 741)

By Email: [life@bajajallianz.co.in](mailto:life@bajajallianz.co.in)

### **Grievance Redressal Committee**

The Company is concerned about the grievances of its policyholders and has a grievance redressal mechanism in place for quick and satisfactory resolution of grievances. Any

Bajaj Allianz Group Save Plus  
UIN: 116N052V01

grievance or complaint or dispute or suggestions in respect of this Policy or on the functioning of the office may be sent to the above email address/fax/phone or by post addressed to:

Grievance Redressal Officer  
Bajaj Allianz Life Insurance Company Ltd.  
GE Plaza, Airport Road,  
Yerawada,  
Pune – 411006

**21.Ombudsman:**

To attend to grievance of the policyholders with respect to their insurance policies, Central Government has established offices of insurance ombudsman. The details of ombudsman are available on the IRDA website at [www.irdaonline.org/ombudsmanlist.htm](http://www.irdaonline.org/ombudsmanlist.htm) and also at Bajaj Allianz website – [http:// www.bajajallianz.co.in](http://www.bajajallianz.co.in)

**22.Section 45 of the Insurance Act, 1938**

No policy of life insurance effected after the coming into force of this Act shall, after the expiry of two years from the date on which it was effected, be called in question by an insurer on the ground that a statement made in the proposal for insurance or in any report of a medical officer, or referee, or friend of the insured, or in any other document leading to the issue of the policy, was inaccurate or false, unless the insurer shows that such statement was on a material matter or suppressed facts which it was material to disclose and that it was fraudulently made by the policy-holder and that the policy holder knew at the time of making it that the statement was false or that it suppressed facts which it was material to disclose.

23. These Policy Terms and Conditions override and supersede all prior communications, arrangements, agreements and understandings between the Policyholder and Bajaj Allianz Life Insurance Company Limited. In all events, these Policy Terms and Conditions will be the conclusive agreement governing the legal relationship between the parties and no other documents, even if executed, will have any effect whatsoever and will not bind Bajaj Allianz Life Insurance Company Limited.

All communications in relation to this Policy shall be addressed to.

Bajaj Allianz Life Insurance Company Ltd.,

\_\_\_\_\_  
\_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_ Day of \_\_\_\_\_ 20 .

For and behalf of Bajaj Allianz Life Insurance Insurer

Authorised Signatory

### Membership Register

Members of ----- as at -----

Sr. No.	Name of the Member	Age/ Gender	Unique ID	Entry Date	Maturity Date	Annual Premium	Sum Assured	Name & Relationship of Beneficiary	Membership Status/Exit Date
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